



EXECUTIVE MEETING MINUTES

Date: May 13th, 2008
Place: Hlushak's Residence
Call to order: 7:17pm

In attendance: Terry Thomas, Lisa Watson, Melissa Kerr, Donna Hlushak, Angela Crone, Joan Holmes, Richelle Rothecker, Terry Montgomery, Dawn Halvorson, Cam McLean, Yvonne McLean

Regrets: Tereë Hokanson, Jo-Anne McAvena, Jen Devost, Lynnell Moss

Approval of Minutes

Review of Minutes from April 8-2008
Motion to approve the minutes by: Melissa Kerr
Seconded by: Terry Thomas
Carried

E-mail Motions to be read into minutes

Motion: For ASC to present a skating print to board members stepping down this year; Cam McLean, Lisa Watson & Joan Holmes. Cost of prints to be about \$35 each.
Motioned by: Melissa Kerr
Seconded by: Terry Thomas
Carried

2008-2008 Coaches Rep

Richelle Rothecker will be the Coaches Rep for the 2008-09 Season

Coaches Report

- Thank-you for the \$500 in PA Rollerskating party, about \$60 was left over and re-deposited back to the club. About 14 girls were in attendance. The coaches thought because Lloyds is such a large place, it might be a good place for a Prelim Prep / StarSkate team building there in December 2008.

- Coaches Jackets

- o Skate Canada has jackets for coaches, about \$167, red in color, 3in1 jacket
 - Coaches names would need to be embroidered on
 - Coaches Pants, and a Down-filled Vest are also available

- Ice Schedule
 - o Shouldn't even try to get 3:30 ice time...we should go back to the 3:45pm start time to accommodate the RVSD new time schedule for all public schools in Airdrie
 - o Push Fridays to 6pm
 - 1:45 - 2:15 for pre-school, StarSkate ice would then start at 2:30pm
 - Open up the 3yr old session to 4 yr olds as well
 - o Bobbi can commit to one morning a week, but Lynnell and Jo-Anne can not
 - o Sunday ice? Is it possible
 - The way the schedule is, Minor hockey and another group has it, but we should still request anyways

- Spring School
 - o Spring school went well, other than issues with dressing room 3 between the StarSkate girls and Competitive girls
 - o Coaches weren't aware of the problem until the last week of the session, but the girls were talked to by the coaches
 - o Everyone bonded very well on the ice, and Jo-Anne actually saw new friendships started

- Spring School Start/End Dates
 - o Jo-Anne would like to move the ASC Spring session back to June 11 next year
 - most of the clubs are doing it later than ASC currently, and most of the Spring test days are held after our session ends.
 - The girls would then have all of April off for a good break
 - we might not get a lot of the Prelim girls back for Spring school if we do this, but it's hard to tell

Financials

Spring School Profit and Loss

- o \$4881.55 loss
- o the error was combining StarSkate and Competitive costs on the projected costs before Spring School. The error was not caught by the executives nor the administrator
 - Jo-Anne's Program fee and Music fee were not included in projections
 - Projected only for 2 coaches for 1.5 hours each day, not 3 hours
 - Jo-Anne billed for 2.125 hours/day per program (\$1000 extra)
 - Off-Ice was \$1000, not included in the projections
 - Bobbi was never included in the projections

Balance Sheet

- o not available at this meeting
- o Suggested that a Balance sheet is presented each and every month even if the bank statement is not available to 'balance' the accounts. The totals will not change much at all considering most to gain from the statement is the bank fees.

Summer School

- due to the Twin Arenas' being closed for the summer, the ASC summer school will not be running this summer
- 4 girls from ASC will be going to Cardel Centre

2008 Competition

- Total Profit was \$22657.74
 - o Club Profit of 60% = \$ 13594.64
 - o Club Credits of 40% = \$ 9063.10
 - Total Extra Volunteer hours = 424.5 Hours
 - Final credit amount per credit was 21.35005889

Casino

November 24th & 25th, 2008 @ Frank Sissons Silver Dollar Casino

- it will work out very well because of registrations in August we will be able to sign up all parents that need to be involved at that time
- Donna would like to have a co-chair this year. Because we only do these casinos every 2 years or so, it would be nice to have another person on board to know what to do in the event that Donna is not available to do the next one
- The advisor has already been chosen. With the casino being on a Monday/Tuesday, those mornings will only need 4 people, in the evenings there will only be 8 people needed.
- Prelim Prep and Up will be required to donate their time, one shift each, 6-8 hours each shift.
- Funny Money Casino will not be required at all this year as our profit should be around \$50,000 (based on last casino profit)
- Dawn Halvorson will be co-chair with Donna, Thank-you Dawn!

Fundraising

- Commitments for 2008-09 Season
 - o Prelim Prep & Up, perhaps we might not even have to include the Prelim Prep families. Donna will work on the requirements for the Casino to report back what is needed
 - o No fundraising cheques required from CanSkate parents this year
 - At registration we should advise that we won't have fundraising commitments for CanSkate, BUT perhaps next year will be different

Canada Day Parade

- the club didn't participate last year, do we want to put it out to the girls this year
 - o Would the coaches even be around? It's hard to even find the kids to fill the float, the last one we did had 6 kids.
 - o We would require a truck to pull the trailer
 - o Canada Day is on a Tuesday this year, and a lot of people will take the Monday off and work the Tuesday
 - o The Winter Parade would be more appropriate, the most body of our club would be represented
 - o Donna to check with the Chamber of Commerce for entry deadlines for the Winter Parade

Website

Links for the website - Canadian Tire JumpStart & Kids Sport

- Credit Card fees for the website needs to be changed over from Cam to Terry T
 - o Cam to find out how we go about switching it over. Perhaps we could start paying it yearly instead of monthly.

Stagewest

Motion: For Terry M to be reimbursed for One (1) Stage West ticket from the Team Building event held on April 26th, 2008.

Motioned by: Lisa Watson

Seconded by: Terry Thomas

Carried

Coaches Contracts

- Richelle hasn't requested an increase in her hourly rate for quiet some time and probably never would. She is a very valuable asset to our club and should be recognized for that passion she brings to the club. An increase in her hourly rate and a few increases in her one time fees will be presented to her for the upcoming 2008-09 season.
- Jo-Anne & Richelle is the 'ASC', without their passion, drive and determination, our club would not be where it is today.
- Jo-Anne, Bobbi & Chalsie's 'Letter of Intent' are accepted.
- Cheryl did not present a 'Letter of Intent' therefore she will be offered the same as last season
- Rhonda will not be offered a contract this season

Next Meeting

June 17, 2008 at 6:30pm, Location - Kerr Residence

Meeting adjourned at 9:06pm; Passed unanimously.

*****Note: These minutes are unapproved until the next meeting**