



EXECUTIVE MEETING MINUTES

Date: March 11, 2008

Place: Kerr Residence

Call to order: 7:00pm

In attendance: Cam McLean, Terry Thomas, Lisa Watson, Melissa Kerr, Donna Hlushak, Joan Holmes, Jen Devost, Terry Montgomery, Richelle Rothecker

Regrets: Angela Crone, Lynnell Moss, Jo-Anne McAvena

Approval of Minutes

Review of Minutes from November 25-2007, December 11-2007 & February 5-2008

Motion to approve the minutes by: Lisa Watson

Seconded by: Joan Holmes

Carried

Administrator's Contract

- has been re-typed and ready for re-signing
- Contract given to administrator

Financial Reports

- Financial reports are up to January 31, 2008
- Comparatives are almost the same as last year with a few exceptions
 - Camp revenue is up
 - Advertising expenses are up
 - Insurance expenses are up due to the previous year, the posting wasn't in the right account
 - Ice fees are such a difference because last year at the same time, ice fees were not paid as yet
 - Music and PA fees, last year we didn't have the account as we do now after the accountant created it
- Currently we will still have ice fees up to the end of March of roughly \$14,000
- not much income at this point, not so much expenses as well.
 - Spring school will pay for itself
- Retained earnings are about \$91,000 right now.
 - we really should be thinking about donating some money to the 3rd phase of the East Lake Wellness Centre
 - the \$7000 hockey has already donated does not include the \$25/registration that they are also donating from each registered skater

- when we donate, we need to make sure all opportunity is used to make sure it's also in the papers; perhaps donate closer to August, closer to our registration time
- perhaps donate some money to the Alberta skating fund

Motion: ASC to donate \$25 per 2007-2008 registered participate for the Third phase of East Lake Wellness Centre.

Motioned by: Lisa Watson
 Seconded by: Jen Devost
 Carried

Spring School

- projected loss of \$698.50, but Ice & Coaching is a projected cost, versus the actual profits of registrations.

Motion: ASC to absorb the projected loss. If the actual cost is higher, this motion will have to be re-visited.

Motioned by: Lisa Watson
 Seconded by: Cam McLean
 Carried

Coaches Report

Coaching Tool request - Dart-fish Video analysis & the Hand Held Harness

- Dart-fish would consist of a video camera, software and computer
 - o Approx. \$5000-6000
- Hand Held Harness
 - o Approx. \$800
- we only use the harness now very rarely, what is different with this one?
 - o Old technology, it's well worn, and the new hand-held one is new technology/up-to-date.

Motion: For ASC to purchase the Dart-fish Video Analysis complete with video camera and Computer, as well as the Hand Held Harness. Coaches to arrange the ordering of it. Cost not to exceed \$7000 in total.

Motioned by: Jen Devost
 Seconded by: Melissa Kerr
 Carried

Coaching

- Lynnell has been doing a lot of the ordering of costumes for Gala, program, etc
- Chalsie has been phenomenal this year, great attitude, steps up to help. Doing a lot of skills private lessons for other coaches. Perhaps next year she could help out more with other groups.
- Meagan could be more available to do more coaching next year as well

Gala

- leftover goody bags from the competition have been un-packed and re-grouped for use on GALA night for the participating skaters participating
- Jen Devost to oversee making sure things get in the dressing rooms on Gala Night for all the skaters
- Betty Holmes and Donna Hlushak will be helping out with picture day (4-6pm)
- No carnival sanction yet, hopefully it will be in before Gala night
- Blair Montgomery is announcing for Gala Night

Motion: For ASC Coaches, Executives, Administrator and Gala Key Helpers (Blair Montgomery & Yvonne McLean) to go out after Gala. Food to be covered by ASC, not to exceed \$400. Beverages as always will be paid by own persons.

Motioned by: Lisa Watson

Seconded by: Donna Watson

Carried

LTS/CanSkate Festival

- a lot of questions were being asked from parents wanting a make-up day for the cancelled ice days due to extreme weather and the maintenance outage
- coaches decided to do a make up day on the Sunday instead of the previously planned LTS/CanSkate festival
- Coaches will charge for a regular session
 - o Won't need all the coaches for each session, Richelle will make sure that the schedule is made up to use the coaches the best way to lessen the coaching costs to the club
 - o PA's will be required and will be paid accordingly

Coaches Letter of Intent

- due in by March 31st, 2008 to ASC Club Secretary/Melissa Kerr
 - o Club Secretary will collect them all and present for next meeting
- Contracts for 2008-09 Season will be prepared and to the coaches before June 1

Executive Vacancies

- e-mail to be sent out to whole membership and post it as well for open executives spots
- President to do up letter for the mass e-mail

Year End Banquet (AGM)

- Richelle to call the Woodside Golf Course to see what dates are available
 - o Cost is \$200
- The legion is also a possibility
 - o There is no cost to the legion.....usually they donate back the cost of the room
 - o Power point would be better at the legion because it's dark enough
- Donna will stop by the legion to see if it's available for either the 11th, 12th, 18th or 19th of April (5-10pm)

- Dates? 30 days prior to the AGM, will have to post during Spring School and post on the website as well
 - o Check out April 12 & 19th
- If the coaches do the Power Point presentation, there wouldn't be any grand awards anymore.....each girl would be getting an award as part of the presentation
 - o Joan would be able to supply the laptop and projector for the presentation
- Coaches still might still do something for the PA's
- Food - all supplied by ASC
 - o Beef on a Bun
 - o Coleslaw, Garden Salad
 - o Sheet Cake
- RSVP to be sent out for numbers once date has been set
 - o SSJ & up - Include on invitation that every single child will be recognized
 - o LTS/CanSkate families being invited to AGM only

Credit Account

- Club Credit Accountant will be responsible to get credit account information to the accountant this year for year-end as required
 - o Year-end Accountant entries & current year journal entries have been received by Administrator to go through and see if there is any explanation as to why the Current Credit Accounts does not equal what is in the bank.

Next Meeting

April 8, 2008 Time & Location to be announced.

Meeting adjourned at 9:22pm; Passed unanimously.

*****Note: These minutes are unapproved until the next meeting**