



EXECUTIVE MEETING MINUTES

Date: June 17^h, 2008

Place: Melissa Kerr's Residence

Call to order: 7:10pm

In attendance: Terry Thomas, Lisa Watson, Melissa Kerr, Donna Hlushak, Angela Crone, Joan Holmes, JoAnne McAvena, Terry Montgomery, Yvonne McLean

Regrets: Tereë Hokanson, Ricelle Rothecker, Jen Devost, Lynnell Moss, Dawn Halvorson, Cam McLean

Approval of Minutes

Review of Minutes from May 13-2008

Motion to approve the minutes by: Donna Hlushak

Seconded by: Melissa Kerr

Carried

Coaches Report

Presented by JoAnne McAvena

- Thank-you from Richelle re: increase in her contract-much appreciated
- Thank-you from JoAnne and Lynell for paying for National Coaches Conference in Regina. They enjoyed it and learned a lot.

Coaches Jackets

- Skate Canada has jackets for coaches, about \$167, red in color, 3in1 jacket
 - JoAnne to look into price for 5 jackets for all coaches on the ice for Learn to skate-Canskate. Coats for Richelle, JoAnne, Lynnell, Bobbie and Chelsea.
 - Jackets will identify who the Coaches are to parents and show a unified Coaching staff.

Motion to approve purchase of jackets by: Donna Hlushak

Seconded by: Melissa Kerr

Carried

Music

- JoAnne had parents question cashing of Music cheques
- Idea for next year to have all Music cheques cashed and placed in Credit accounts, at the end of the year they can be used for skate expenses or if not returning a credit would be sent

On-Line newsletter

- Request to start up newsletter, copy of on-line sample shown

Ice Schedule

- JoAnne states that all clubs struggle with ice times
- Use of more off ice programs helpful
- Off-ice program to Start at Prelim Prep level, showing the skaters in that level what to inspire to.
- Use available space such as dressing room
- Purchase a carpet that can be placed over the dirty floor
- Off-ice would help with the amount of skaters on the ice and fees would be comparable
- JoAnne talked to Richelle about getting the Prelim Prep skaters to use more of the ice surface, not just certain areas

Information programs

- Someone to work with the Coaches to bring outside sessions for the skaters
- Sessions on Nutrition, Drama, Dance, Faith Woods etc.
- Building blocks to help skaters advance
- Discussed including the fees in registration fees or offer to the skaters and they would be responsible for it themselves

Morning Ice

- Bobby frustrated that skaters not committed in the AM ice time. She constantly had to bug the skaters to get moving and they were not paying any attention
 - Lynell and JoAnne unable to do any mornings
 - Requested that Chelsea be asked if she would be willing, but will the skaters work for her?

Ice Times

- JoAnne has worked on the ice times and will forward to Terry M to send to the City

- Friday ice to move 15 minutes later, from 1:45 to 2:15 and Star skate session 2:30 to 5:45
- Christmas Solo Show, moved to Dec 19, 6-7:30 so that more parents can attend
- Move Gala to the very end of March. No more skating until Spring school
- LTS-Canskate to start after Thanksgiving until Dec 17. Start later, end later and then 2 week break to match school system. Next session to start Jan 5-Mar 11.
- Spring school to start May 4 - June 12, therefore all of April off and not such a long break for skaters not attending Summer school.
- Wants Sunday ice for Pre-school session
- Changes to StarSkate sessions. Last years program did not work as well as thought. Ice times open to any Starskaters based on level. Looking at breaking groups into StarSkate Jr, Int., and Sr groups.
- Coaches want to work as a team. JoAnne has talked to Lynell about not showing up on time.
- Lynell will be doing Dartfish, program has been purchased. Skaters will be billed out from the Coaches for Dartfish, $\frac{1}{2}$ hour once a month for skaters. Coaches to use as teaching tool.
- Power skating- would like to offer in September at twin arena. Donna to check into availability.

Special Events Committee

- JoAnne would like to have a committee together to help with the special events.
- E-mail JoAnne with any questions

Community Showcase

- Forms given to Terry M.
- Date- September 6 from 12-4
- ASC will attend

Registration

- Need to get bulletin boards early
- Need someone to check if we can use the Plainsmen arena for registration in August for previous members
- Terry M. to e-mail registrations to previous members
- August 20 from 6-8 tentative date of registration

Budget

- Presented by Terry Montgomery
- Income statement for period of June1/07 to May 31/08 presented, Net Income -\$13,171.91
- Budget for 2008/2009 (as at May 31,2008) presented
- Great job Terry

Donation to Phase III

- After the amount of the donation has been determined ASC need to have a BIG CHEQUE made to present to the City

Gala Pictures

- People are looking to get their photos
- Yvonne will get from Music room and will hold for pick-up at Twizzle Picks store
- E-mail to be sent out in this regard

Coaches Contracts

- Richelle's signed and given back
- JoAnne's handed to her at this meeting
- Lynell's- still working out some items.
- Items clarified and Melissa will make changes and forward to Lynell
- Letter to Rhonda sent

Fundraising

- Jen Devost suggestion of Epicure fundraiser
- Epicure is offering a kit of product, Club must purchase case lot of 12, \$15.00 each to sell for \$20.00
- Melissa to put together packages for August registration
- Shipping cost will be donated by Epicure rep

Administrator

- Terry Montgomery resigned, resignation given to Terry Thomas June 7, 2008. Her last day will be July 7, 2008.
- Minutes to show the following message from Lisa Watson:

As the magnitude of tonight's announcement sinks in I am struck by how hard your boots will be to fill and how much gratitude and appreciation you deserve from us. You took this position, from one that did not exist, and you created, organized and efficiently executed your role to benefit our club. And benefit it did. You attended to details that past executives, as volunteers, had not even considered and you made our club better as a result. You did what 8 of us in the past have done, by yourself. You created systems and templates that our club will utilize for years to come. You made order from areas of chaos, including registrations, our books, creation of forms, communication, and just your availability and presence at the club enhanced it for all the members. They knew who to go to and you knew the answers....not like in past years for sure! The coaches will be devastated to hear this news as they have indicated that this past year was the smoothest and efficient ever....our membership were kept in the loop and commented on the increased

communication and awareness of process with our club as a result of your emails and info sharing. Your relationships and advocacy with the city and rink personnel enhanced our ability to get "favors" at times and that is so appreciated and was so vital. Your boots will be hard to fill Terry. I am sorry that it has to come to this point as I certainly had a huge sense of security that things were done, done well and done on time with you at the helm. Thank you Terry, for a job extremely well done. Board members all expressed their thanks.

Meeting adjourned at 9:06pm; Passed unanimously.

*****Note: These minutes are unapproved until the next meeting**